

Eligibility for Grant Programs

	Economic Development	Predevelopment
Application Window	As announced	As announced
Eligible Projects	Economic development which assist in the stabilization and strengthening of local economies, that include the creation of permanent jobs; may including housing development as well.	Affordable housing development
Use of Proceeds	Primarily for hard construction costs and fixed assets such as real estate acquisition, machinery, equipment, furniture, fixtures, etc. A portion of funding may be used for administrative costs. If grant funds are used toward construction, prevailing wages will apply.	Primarily for soft costs such as feasibility studies, market studies, business plans, architectural drawings, appraisals, engineering, environmental studies, or professional fees. A portion of funding may be used for administrative costs.
Organization Eligibility Requirements	<ul style="list-style-type: none"> Organizations must be established for a minimum of two (2) years (prior to application) Incorporated as a 501(c)3 nonprofit Bylaws must include language regarding community-based nature organization with a purpose to meet the needs of a geographically defined low-and-moderate income neighborhood, community, or target area. Board must have at least 1/3 LMI representation as required by Bylaws Evidence of financial capacity as a viable entity, and ability to see project to completion Must not be Chamber of Commerce or unit of local government If previous awardee, must have drawn all grant funds and fulfilled any other requirements 	<ul style="list-style-type: none"> Organizations must be established for a minimum of two (2) years (prior to application) Incorporated as a 501(c)3 nonprofit Bylaws must include language regarding community-based nature organization with a purpose to meet the needs of a geographically defined low-and-moderate income neighborhood, community, or target area. Board must have at least 1/3 LMI representation as required by Bylaws Evidence of financial capacity as a viable entity, and ability to see project to completion Must not be Chamber of Commerce or unit of local government If previous awardee, must have drawn all grant funds and fulfilled any other requirements
Ineligible Activities	<ul style="list-style-type: none"> Activities completed before signing of the grant agreement Projects primarily financed by public entities Development of applicant's administrative offices or functions Operational costs for training programs 	<ul style="list-style-type: none"> Activities completed before signing of the grant agreement Projects primarily financed by public entities
Maximum Award Amount	\$100,000 (up to 30% of total project costs – not to exceed \$100,000) <ul style="list-style-type: none"> e.g. total project costs is \$1,000,000 – max award is \$100,000 e.g. total project costs is \$300,000 – max award is \$90,000 (30%) 	\$30,000
Disbursement period	Projects will need to be completed during 12-month grant period, although extensions may be allowed.	Projects will need to be completed during the 12-month grant period, although extensions may be allowed.
Application Fee	None	None
Maximum Administration Expense as part of grant proceeds	15% of award amount Limited to staff salaries and fringe benefits for staff time directly related to the implementation of the funded project. Cannot use for organization's general operating costs and/or indirect costs.	15% of award amount Limited to staff salaries and fringe benefits for staff time directly related to the implementation of the funded project. Cannot use for organization's general operating costs and/or indirect costs.
Match Requirement	For Urban projects – 2:1 of funding request; for Rural projects – 1:1 of funding request. Rural is defined as cities with populations of 50,000 or fewer.	15% or equal to \$4,500 for a \$30,000 grant. Can be cash or in-kind services.
Criteria	Feasibility and financial sustainability; demonstration that other necessary funds have been or will be awarded; impact to local community.	Potential impact to local community.